

# Hustisford School District

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**District Office**

845 S. Lake St. · P.O. Box 326  
Hustisford, WI 53034  
(920) 349-8109

**Heather Cramer**

District Administrator

**John Kiefer**

Director Financial Services

**Jr./Sr. High School**

845 S. Lake St. · P.O. Box 326  
Hustisford, WI 53034  
(920) 349-3261

**Clint Bushey**

Principal

**John Hustis Elementary**

600 S. Hustis. St · P.O. Box 386  
Hustisford, WI 53034  
(920) 349-3228

**Margaret Bell**

Principal

**Terri Kreitzman**

Director of Special Education

## **Buildings and Grounds Committee Meeting Minutes of Monday, September 10, 2018**

The **Buildings and Grounds Committee** of the Hustisford School District Board of Education met on Monday, September 10, 2018, at 4:00 p.m., in the office conference room at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

**Present:** John Bohonek, Chair; Steve Weinheimer, member; Kris Roeseler, District Maintenance Coordinator; and Heather Cramer, District Administrator

### New Business:

- Update Kris Roeseler—Maintenance projects and schedule – Mr. Roeseler updated the committee on the various projects being completed in the buildings and on the grounds. He reported that the water heater installed in 2011 at the HS is leaking and he is receiving estimates on its cost for repair or replacement. At this time it is offline and the district is determining if one water heater has the capacity to meet needs and demands in that area of the building prior to making a decision. He also reported that the air handling unit for John Hustis is having issues with timing and that the district is working with Johnson Controls on this issue.
- Custodial Scheduling and Staffing –The committee talked about the number of custodial hours being worked and the work load. The staff is back to full staff minus the ½ time position added last year. The district will monitor hours and work.
- Building level updates/concerns—Projects in each building—update above
- Classroom space update—Both buildings are operating at capacity. At JHE all classrooms and storage areas are being utilized. The final classroom was placed in the conference room. Art is operating out of the cafeteria. There are no empty spaces within the building. At the Jr./Sr. High all spaces are being utilized. There is a classroom operating out of the conference room off of the library as well. Storage spaces have been converted into office space as well. All areas are being utilized by the staff.
- Unesco Update—Mrs. Cramer will be meeting with a representative to discuss a survey on Monday, September 17.
- Current Enrollments—JHE is currently at 179 students and Jr./Sr. High is at 260.